

CANVAS

TIP OF THE DAY



TIP #2: HOW TO SYNC GRADES
To sync your grades from Canvas to Skyward, follow these simple steps.

To sync grades, go to Grades, then Actions, and click on Sync to Sync Grades.

The screenshot shows the Canvas 'Grades' page for 'Hayman'. The 'Actions' dropdown menu is open, and the 'Sync to Sync Grades' option is highlighted with a red arrow. The menu also includes 'Import' and 'Export' options. The background shows a table with student names and quiz/test scores.

Student Name	Quiz/Test in...	Forward and Chapter 1
AMY DANIELS	it of 100	UNPUBLISHED
Loren Drake	-	
Holly Badman, M. Ed	-	
LAUREN SEILER	-	
Test Student	-	

To view grades by grading period, click on View, then Filters, then grading period.

The screenshot shows the Canvas 'Grades' page for 'Ap English 3-HAYMAN'. The 'View' dropdown menu is open, and the 'Filters' option is highlighted with a red arrow. The 'Filters' sub-menu is also open, showing 'Grading Periods' selected with a checkmark. The background shows a table with assignment names and scores.

Arrange By	March 18th: Rhetoric...	AP Exam Review 1-M...	EXTRA
Filters	Out of 100	Out of 100	On
Statuses...	Assignment Groups	75%	
Columns	✓ Grading Periods	-	
Notes	Modules	85%	
✓ Unpublished Assignments	Sections	75%	
	-	-	
	99%	85%	